

## Mark Making and Handwriting Rules

- ✎ If pupils cannot write 'o' and 'l' then they should not be taught any letter shapes
- ✎ All mark making and writing should be using the pupils' dominant hand - if established
- ✎ All mark making, including in sensory trays, should always move across the page from left to right or top to bottom
- ✎ Pupils engaged in mark making, tracing and writing should be closely monitored to ensure formation and orientation of letters and shapes is correct
- ✎ Equipment should be adapted to suit the pupil e.g. larger paper, space and use of pencil grips or writing slopes if recommended
- ✎ Work towards pincer/tripod grip
- ✎ Letter families should be followed when pupils begin forming letters
- ✎ Pens and pencils for letter formation should be the correct size and length for the pupils' hands
- ✎ Pupils should have access to other methods of composition e.g. Clicker8, Velcro sentence makers, symbols
- ✎ Chairs should be the correct height and pupils should have their feet flat on the floor
- ✎ Annotation should be clear, explaining any specific support e.g. hand-over-hand
- ✎ Writing assessment are carried out termly and kept up-to-date

