

RIVERSIDE COMMUNITY SPECIAL SCHOOL



Vehicles on Site / Safe Walking Routes ADVICE FOR SITE USERS

This site has potential dangers posed by vehicles and pedestrians particularly at the beginning and end of the day. The school issues this advice after consulting with the County Environment Department (Traffic Section) and undertaking regular risk assessments for the site.

To reduce the level of risk as much as possible the following guidelines have been developed and all site users are expected to follow:-

Vehicles

PARKING

To ensure the safety of children, staff and visitors at the beginning and end of the school day, a member of staff wearing a high visibility jacket will be monitoring and directing all site users.

WHEREVER POSSIBLE PARENTS/CARERS ARE ASKED TO PARK OFF-SITE AND WALK ONTO THE SITE TO DROP OFF AND COLLECT THEIR CHILDREN

The maximum speed limit on site is 5MPH

- All site users need to work together constructively with regard to parking space
- Staff members are asked that they use all the spaces in the main car park and try to leave the spaces on the edge of Andy's Wood as clear as possible
- Between 8.45 am to 9.15 am and 2.45 pm to 3.15 pm only contracted home/school transport vehicles should park on the zig-zag yellow marked areas. Vehicle gates will only be re-opened at 2.45pm once children are in the building.
- A very small number of parking spaces are available for parents dropping off or collecting their children (on the edge of Andy's Wood). These are intended for parents / carers of children who most need them.
- Parking spaces for the disabled are available on site and clearly marked.
- All vehicles should have their engines switched off when parked
- Drivers are asked to ensure that their vehicle does not obstruct walkways (ie back or front of vehicle 'overhanging' a walkway or path.)
- When dropping off or picking up children, all drivers are asked **not to move off until all children and adults are well clear of the walkways, or on board their transport.**

Walking

- Pedestrians are asked **not** to walk on the school drive or through the main car park. PLEASE USE THE PEDESTRIAN GATE AND PATHWAYS all of which are clearly signposted.
- Pedestrians are asked to be aware of moving vehicles, particularly at busy times of the day

PLEASE NOTE: We believe that if everyone concerned follows these procedures, then the risk level of vehicles and pedestrians using the site will be low. The school will monitor the way in which these procedures are being followed and reserves the right to only permit authorised school transport vehicles to enter the site at key times of the day.

Amended Summer 2012

CM reviewed Summer 2014, Summer 2017, Summer 2019

Next planned review - Summer 2021

